



nunavut film development corporation
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2023 / 2024

Program Policy and Management Manual
for Nunavut Film Development Corporation
Supplemental Documents: Program Funding

Appendix C – The Learning Fund

- Program Guidelines, Application Form

Appendix D – Short Film Fund

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- Program Guidelines, Application Form

The Learning Fund Guidelines

The Learning Fund provides opportunities for those in screen-based industries to obtain training at a professional level. The fund is open to production companies or individuals at all levels of experience. Practices can take various forms, such as specifically designed film camps, coordinated lecture series, online courses, independent studies etc. Applicants can be individuals who are seeking opportunities for themselves, and companies looking to improve the professional development of their employees.

An individual applicant must:

- Be a resident of Nunavut

(or)

- Be a Nunavut based production company pursuant to the laws of the Territory of Nunavut or Canada whose primary activity is developing and producing screenbased content;
- Demonstrate the ability to plan and implement a successful experience.

***Workshop trainers/mentors must have a strong resume in the field for which they are providing training and/or mentorship and be recognized in the industry, either nationally or internationally, as an expert in the field.

NFDC Contribution/Reporting

An individual will receive up to \$5,000 to complete their education/experience. An organization, production company will receive up to \$10,000 or 75% of the cost, whichever is less.

The funds will be dispersed as follows:

an initial advance of 75% will be paid upon execution of a Contribution Agreement a final advance of 25% will be paid upon receipt and acceptance of the following:

- detailed report on all activities,
- number of participants and their evaluation of the event
- final accounting of costs and the corresponding financing structure
- copies of work completed (if applicable)
- Economic Impact Report

The Learning Fund Application Form

Applicant Type *

Individual (Nunavut Resident)

Nunavut Production Company

Are you in good standing with Nunavut Film? *

Yes

No

Are you in good standing with the relevant Corporate Registry? *

Yes

No

Are you incorporated? *

Yes

No

Applicant

Name

First Name

Last Name

Company

Email

Phone Number

Mailing Address

Community / City

Territory / Province

Postal Code

Website

(if applicable)

Incorporation #

Project Details

Project Title

Estimated Start Date

Day Month Year

Estimated Completion Date

Day Month Year

Describe the learning experience

Describe the project you'll be working on

Describe the outcomes you hope to achieve from this experience

Indicate if there are any partners working with you

Funding

Amount Requested for Funding

Up to \$5,000 for individuals & up to \$10,000 for organizations or production companies

Upload the following documents

Short Film Fund Guidelines

What is the Short Film Fund?

The Short Film Fund provides an opportunity for emerging filmmakers to participate in a mentored program that will:

- provide up to a maximum of \$25,000, including the cost of mentoring services
- provide mentoring from an established industry professional by planning milestone dates for project development, a budget and offer advice, expertise and support.

Applicant Eligibility

The applicant must:

- be a resident of Nunavut
- not have more than 60 minutes of on-screen credit

Project Eligibility

The project must:

- have a finished running time of under 30 minutes
- be of SD/HD broadcast quality (720 x 486 / 1920 x 1080)
- applicant maintains copyright and creative and financial control over the project

Ineligible:

- any project that contains excessive language, violence or sexual exploitation
- commissioned works

Inuktitut Language Incentive

In addition, projects can receive additional funding under the Inuktitut Language Incentive as follows:

- Eligible for 5,000 if the production is created in Inuktitut
- Eligible for 2,500 if the production is versioned into Inuktitut
- Eligible for 1,000 if the project has no dialogue and credits are in Inuktitut
- Eligible for 1,500 if the project has no dialogue and the music track contains Inuktitut lyrics

Nunavut Film Contribution

A recipient will receive a grant up to the maximum of \$25,000 in two payments:

- initial advance of 75% will be paid upon execution of a Contribution Agreement
- final advance of 25% will be paid upon receipt and acceptance of the following:
 - copy of the content created
 - final accounting of costs and the corresponding financing structure
 - Economic Impact Report (form available online)

Nunavut Film Rights

Nunavut Film retains the right to non-commercially exhibit productions and will use best efforts to notify the producer of any such screening prior to its occurrence.

Nunavut Film encourages the producer to develop a marketing plan with a target audience in mind and to initiate activities that will generate audience interest.

Short Film Fund Application Form

Applicant Type *

- Individual (Nunavut Resident)
- Nunavut Production Company

Are you in good standing with Nunavut Film? *

- Yes
- No

Are you in good standing with the relevant Corporate Registry? *

Yes

No

Are you currently working in the film, television or digital media industry? *

Yes

No

Length of on-screen credit *

Total in Minutes

Are you incorporated? *

Yes

No

Applicant

Name

First Name

Last Name

Company

Email

Phone Number

Mailing Address

Community / City

Territory / Province

Postal Code

Website

(if applicable)

Incorporation #

Are you including a Co-applicant in this application? *

Yes

No

Co-Applicant

Name

First Name

Last Name

Company

Email

Phone Number

Mailing Address

Community / City

Territory / Province

Postal Code

Website

Mentor

Name

First Name

Last Name

Company

Email

Phone Number

Mailing Address

Community / City

Territory / Province

Postal Code

Project Details

Project Title

Estimated Start Date

Day Month Year

Estimated Completion Date

Day Month Year

Genre

Documentary
Live-Action
Animation
VFX

Primary Language

Inuktitut
Innuinaqtun
English
French

Additional Languages

Inuktitut
Innuinaqtun
English
French

Target Audience

General
Pre-school
Children
Teen

Synopsis

Project Description

Status of Rights Ownership

Is this project based on another work? *

Yes

No

Original Work
Details of original work the project is based on

Title of Work

Name of Author

Name of Copyright Owner

Funding

Funding program amount

Inuktitut Language Incentive amount

See Guidelines

Total amount requested from Nunavut Film

Upload the following documents

Creative Content Development Fund Guidelines

The Creative Content Development Fund provides for the development of creative content in the screen-based media. This program has been established to:

- To support the growth of a community of content creators in Nunavut
- To assist Nunavut production companies to develop digital media content, particularly that which is interactive and convergent to existing television programming

A project may apply for up to three grants of \$7,500 each.

Applicants applying for second and third grants under the fund must:

- A. have successfully completed the previous grant phase to the satisfaction of Nunavut Film
- B. must have demonstrated market interest in the project through third party funding from an arm's length party active in the industry

Applicant Eligibility

Production Company

- registered
- majority owned by Nunavut residents
- head office in Nunavut

Non-profit Production Company

- registered
- majority of its voting members reside in Nunavut
- head office in Nunavut

Individual Producer

- resident of Nunavut
- be a producer with not less than one-year experience producing or be a new producer with demonstrated ability to complete the tasks
- have demonstrated commitment to working professionally within the industry

Eligible Projects

Screen-based media projects in the early or later phases of drafting and design and preproduction are eligible. Applications for the development of projects intended for production in Nunavut will be given priority.

- own 100% of the copyright to the project (or an option to adapt the underlying property and acquire copyright ownership – exceptions apply with respect to co-productions); and
- own or have access to the respective digital media rights (by co-production agreement or license)

Ineligible Projects

The application must not include a request to support the development of any of the following:

- news, current events or public affairs programming;
- programs that include weather or market reports;
- talk shows;
- sports events or activities;
- gala presentations or award shows;
- projects that solicit funds;
- pornography;
- advertising and commercials;
- projects produced primarily for industrial, corporate or institutional purposes;
- projects, other than documentaries, which substantially consist of stock footage;
- digital media games intended primarily for the video arcade market

Eligible Costs

Film and Television

The recipient of a grant for development of a film or television project may allocate these funds towards any of the following costs:

- rights acquisition;
- research (fees and materials);
- script editing (must be third party/arm's length);
- writing and applicable fringes;
- consultation (must be third party/arm's length);
- script breakdown, scheduling and preliminary budget preparation;
- pre-production (location scouting, casting, packaging, storyboards);
- interviewing or demo taping costs (equipment rental, fees, recording discs or tape stock); and
- airfare (based on economy rates only) and reasonable accommodation/per diem.

In addition, recipients may include within its proposed film or television development budget an allowance equal to 30% of the total eligible base costs (above) which may be applied towards producer fees and administrative overhead.

Digital Media

Eligible base costs for digital media content may include:

- rights acquisition;
- research (fees and materials);
- labour and personnel (creative and technical leads, interactive writers, production manager, webmaster, systems integrator);
- equipment and supplies; and
- airfare (based on economy rates only) and reasonable accommodation.

In addition, recipients may include within its proposed digital media development budget an allowance equal to 30% of the total eligible 'base' costs (above) which may be applied towards producer fees and administrative overhead.

General Provisions

- Option or acquisition payments to a co-production partner or licensor will not be considered an eligible 'rights acquisition' cost for the purposes of these guidelines.
- Hardware/software upgrades or corporate website development and/or maintenance are not eligible costs.

Nunavut Film Contribution

An initial advance of 75% will be paid upon execution of a Contribution agreement with Nunavut Film

A final advance of 25% will be paid upon receipt and acceptance of the following:

- copy of the content created
- final accounting of costs and the corresponding financing structure (Receipts may be requested.)
- Economic Impact Report

Creative Content Development Fund
Application Form

Applicant Type *

- Individual (Nunavut Resident)
- Nunavut Production Company

Application Phase # for this project *

1	2	3
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Do you own 100% copyright of the production/project? *

- Yes
- No

Are you in good standing with Nunavut Film? *

- Yes
- No

Are you in good standing with the relevant Corporate Registry? *

- Yes
- No

Are you incorporated? *

Yes

No

Applicant

Name *

First Name

Last Name

Company

Email *

Phone Number

Mailing Address *

Community / City *

Territory / Province *

Postal Code *

Website

(if applicable)

Incorporation # *

Are you including a Co-applicant in this application? *

Yes

No

Co-Applicant

Name *

First Name

Last Name

Company

Email *

Phone Number

Mailing Address

Community / City

Territory / Province

Postal Code

Website

Project Details

Project Title *

Estimated Start Date

Day Month Year

Estimated Completion Date

Day Month Year

Production Category

- Feature Film
- TV Series
- Other TV
- Other Audio-Visual Content

Genre

- Documentary
- Live-Action
- Animation
- VFX

Primary Language

- Inuktitut
- Innuinaqtun
- English
- French

Additional Languages

- Inuktitut
- Innuinaqtun
- English
- French

Original Target Audience

General
Pre-school
Children
Teen
Adult

Development Phase

Treatment
First Draft
Rewrite
Final Draft
Demo Tape
Bible
Episodic script(s)

Synopsis

Project Description

Status of Rights Ownership

Key Personnel

	Name	Territory /Province	Citizenship
Producer			
Co-Producer			

Executive Producer

Director

Writer

Researcher

Creative Lead

Technical Lead

Production Manager

Design Supervisor

Script Editor

Consultant

Brief Bios of Key Personnel

Brief History of the Project Development

Funding

Funding Program Amount Request *

Up to \$7500

Upload the following documents

Tags

Todo

In Progress

Done

Nunavut Spend Incentive Program Guidelines

The Nunavut Spend Incentive Program is an initiative that awards production companies a rebate on the total eligible costs for production goods and services purchased and consumed in Nunavut. Only those eligible productions which spend more than \$25,000 on goods and services consumed in Nunavut are eligible to apply for a rebate.

This program has been founded to support the development of a strong film, television and digital media industry while cultivating local production expertise and nurturing local talent.

An eligible applicant company may apply through one of the two streams, based on the ownership of the company: Ownership and Control Indicators.

Spending Stream I with Majority Nunavut ownership	or	Spending Stream II with Equal or Minority Nunavut ownership
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When assessing Spending Stream I and Spending Stream II submissions and determining ownership and control levels, Nunavut Film will consider the following:

- who was directly responsible for the acquisition and development of the production?
- who has been issued voting shares in the company and how many?
- who is being identified in the production and on all marketing materials as a 'Producer'?
- who is a central decision maker in respect of the eligible production?
- who has been granted control and approval(s) with respect to the eligible production and the affairs of the applicant company, creatively/financially and otherwise?
- who owns copyright to the completed production and at what percentages?
- who controls distribution and exploitation rights, in Canada, in the USA and elsewhere in the world?
- who has a right to a share of budgeted producer fees and overhead and at what percentages of the whole?
- who is entitled to share in net profits and at what percentages?
- who has the first right of negotiation to acquire or option sequels, prequels, subsequent cycles of series, digital media rights and other spin-offs from the eligible production?

Nunavut Film reserves the right to request a statutory declaration and/or letter of opinion (from the applicant's legal counsel) in circumstances where documentation, in the sole opinion of Nunavut Film, warrants additional comfort and verification. The cost of preparation of a statutory declaration or legal letter of opinion must be borne by the applicant.

Increased financial benefits may apply by the employment and training of additional key creative personnel who are resident in Nunavut and/or the completion of an Inuktitut language version of the production.

Applicant Eligibility

To be eligible to apply for a Nunavut Spend Incentive rebate, the applicant must:

- be a production company incorporated pursuant to the laws of the Territory of Nunavut or Canada whose primary activity is developing and producing film, television and/or digital media content;
- be able to demonstrate that they own 100% of copyright in the eligible production, or first option to adapt the underlying property and acquire copyright ownership
- be in good standing with the relevant Corporate Registry
- with respect to Stream II applications for eligible productions with budgets exceeding \$500,000 only: be able to provide written evidence that the applicant, or its affiliate, has entered into an agreement with a licensed Canadian broadcaster or bona fide distributor.

The Individual Producers

Each Producer named in the application must meet the following minimum criteria:

- be an individual whose primary business activity to date has been developing, producing, marketing and exploiting film, television and/or digital media project(s); and
- be an individual who:
 - is a central decision-maker at all levels in respect of the eligible production,
 - is directly responsible for the creative direction, financial control, completion, delivery and exploitation of the eligible production;
 - is contractually entitled to reasonable, verifiable and commensurate monetary participation in budgeted Producer fees and net profits,
 - is contractually entitled to receive on-screen credit as a Producer, Executive Producer, or Co-Producer and, ultimately, identified in the production as being a Producer, Executive Producer

Co-producers

-

At least one of the Individual Producers named in the application must be a resident of Nunavut.

- An Individual Producer can be an Executive Producer, Producer, or a Co-Producer.
- is in good standing with Nunavut Film.

In circumstances where individuals are contracted by the applicant company to work as CoProducers, Executive Producers, and/or Associate Producers, these additional producing executives must be identified to Nunavut Film at the time of application. The applicant will be required to provide Nunavut Film with copies of all agreements entered into with these individuals. A review will be conducted to assess responsibilities, tasks, levels of control and, if applicable, levels of ownership. Nunavut Film must be able to verify that the qualifying individual producer(s) named in the Stream I or Stream II applications retain tangible, substantive and beneficial levels of control and ownership relative to the Nunavut Spend Incentive requested.

Eligible Projects

The following types of productions are eligible for rebate:

- feature length films, including animation, documentary or docudrama, intended for release in commercial cinemas, DVD sales and rentals and download;
- television programming intended for commercial broadcast, DVD sales and rentals and download including dramas, sitcoms, factual, variety, reality, lifestyle and animation for youth; and
- digital media projects, including those convergent to a television program intended for cross platform digital media exploitation and/or download.

Nunavut Spend Incentive will support series production on the following basis:

- Season One: 100% of the applicable rebate
- Season Two: 80% of the applicable rebate
- Season Three: 60% of the applicable rebate
- Season Four: 40% of the applicable rebate
- Season Five: 20% of the applicable rebate
- Season Six: No Funding

Ineligible Projects

The following genres of production are NOT eligible for rebate:

- news, current events, or public affairs programming;
- programs that include weather or market reports;
- talk shows;
- sports events or activities;
- gala presentations or award shows;
- projects that solicit funds;
- pornography;
- advertising and commercials;
- projects produced primarily for industrial, corporate or institutional purposes;
- projects, other than documentaries, which substantially consist of stock footage;

Eligible Nunavut Costs

The applicant must provide a detailed production budget and a separate detailed breakdown of estimated costs for goods and services purchased and consumed in Nunavut.

Applicants applying for digital media projects may use the Bell Fund Budget Template for this purpose (downloadable at: www.bellfund.ca/guidelines)

Eligible Nunavut costs must be consistent and competitive with industry standards.

As the following line items are not currently available in Nunavut, upon request and at the sole discretion of Nunavut Film, an amount proportionate to the number of Nunavut shoot days may be deemed an eligible Nunavut cost and included by the applicant when estimating its spend rebate:

- film and tape or digital recording stock
- production insurance
- versioning
- closed captioning
- legal
- accounting
- audit
- completion guarantor

With respect to Stream II: fees for key creative provided by producers working on projects over \$1 million will not be eligible for funding. On projects with budgets of less than \$1 million, producers may claim reasonable fees for a maximum of 3 key creative positions. In these instances, total fees payable to producers also employed in key creative positions will be capped at 20% of the budget.

Nunavut Film and/or the Government of Nunavut may, upon request in writing, inspect and audit the records of the recipient of funding under the Spend Incentive Program (or that of its affiliate, if applicable).

Production Funds in the applicant's Financing Plan which are from the Government of Nunavut (other than from the Nunavut Film Development Corporation) must be deducted from the calculation of Eligible Nunavut Expenditures available for rebate.

Nunavut Spend Incentive Contribution Streams

Spending Stream I – 27% of total eligible costs of production goods and services purchased and consumed in Nunavut

In circumstances where:

- A. majority and beneficially owned and controlled by residents of Nunavut
- B. the applicant company maintains a registered head office in Nunavut;
- C. at least two of the eight key creative positions are to be filled out of the eight key creative positions by residents of Nunavut. (Alternatively, one of eight key creative positions and two trainee key creative positions.)

Non-profit production companies with a head office in Nunavut and which meet the eligibility criteria as an applicant are eligible to apply under Stream I. However, the applicable spend rebate for nonprofit corporations will be 17% (plus bonuses) of the total eligible costs of production goods and services purchased and consumed in Nunavut. Funding for non-profits under the Nunavut Spend Incentive Program will be capped at \$75,000 for the first six months of the fiscal year after which time the cap will be removed for the remainder of the fiscal, assuming available funds are in the program.

Spending Stream II – 17% of the total eligible costs of production good and services purchased and consumed in Nunavut.

In circumstances where:

- A. equal or minority owned, controlled and creatively directed by residents of Nunavut
- B. the applicant company maintains a registered office in Nunavut;
- C. Officers and Directors of the applicant company, who are resident in Nunavut, participate in the management of business activities;
- D. at least two of the eight key creative positions are filled by residents of Nunavut, (Alternatively, one of eight key creative positions and two trainee key creative positions.)

Enhancement for Training of Key Creative Personnel

Eligibility may be enhanced by employing and training additional key creative personnel who are resident in Nunavut. In this case, a bonus equal to 1% of the applicant's total eligible Nunavut costs will be paid for every individual hired to fill one of the eight key creative personnel positions in the eligible production. Alternatively, the applicant has the option of filling one of the eight key creative personnel with trainees.

Under this enhancement provision, a maximum total bonus of 3% applies to each spending stream. Key creative personnel triggering this bonus on behalf of the eligible applicant must be qualified and provided with appropriate credit on the completed production. Proposals with respect to the training of key creative personnel must be made in writing and are subject to pre-approval by Nunavut Film.

Inuktit Language Incentive

Funding may be further enhanced if the completed production is produced or versioned into Inuktit language. Under this enhancement provision, a bonus of 10% of the Nunavut spend up to a maximum of \$40,000 is available for original production in an Inuit Language or a bonus of 5% for versioning in an Inuit Language up to a maximum of \$20,000 is available.

Applicants applying for this incentive must provide a plan for the guaranteed distribution (internet, mobile or direct sales) and/or broadcast of the program within Nunavut.

Nunavut Film Contribution

Nunavut Film contribution will be paid in three sections, as follows:

- 40% upon execution of a Contribution Agreement;
- 40% upon receipt by Nunavut Film of a copy of a fully executed agreement entered into with a broadcaster or bona fide distributor; and verifiable commitments for full financing; or in the case of digital media projects a marketing plan and verifiable commitments for full financing.
- 20% upon completion and delivery of the eligible production receipt and approval of an audited statement of total production costs and receipt of a completed Economic Impact Report

Any audit, review engagement report or statutory declaration must be accompanied by detailed breakdown of actual eligible Nunavut costs.

The Contribution Agreement will include provisions that the completed production include an onscreen credit "Produced with the assistance of the Government of Nunavut and the Nunavut Film Development Corporation" (in a appropriate/proportionate size, position and prominence), and a "Shot on location in Nunavut, Canada" in the tail credits. Appropriate credit will also be required on all advertising, publicity and promotional materials.

Nunavut Spend Incentive Program
Application Form

Applications will be accepted on a first-come, first-served basis.

The applicant should review the current Nunavut Spend Incentive Program guidelines carefully before completing this application.

Percentage of copyright ownership *

Are you in good standing with Nunavut Film? *

Yes

No

Are you in good standing with the relevant Corporate Registry? *

Yes

No

Is your company incorporated? *

Yes

No

Applicant

Name

First Name

Last Name

Company

Email

Phone Number

Mailing Address

Community / City

Territory / Province

Postal Code

Website

(if applicable)

Incorporation #

Are you including a Co-applicant in this application? *

Yes

No

Co-Applicant

Name

First Name

Last Name

Company

Email

Phone Number

Mailing Address

Community / City

Territory / Province

Postal Code

Website

Project Details

Project Title

Estimated Start Date

Day Month Year

Estimated Completion Date

Day Month Year

Project Type *

Original production in Inuktitut

Versioning

Production Category

Feature Film

Other TV

Other Audio-Visual Content

Genre

Documentary

Live-Action

Animation

VFX

Primary Language

Inuktitut

English

French

Additional Languages

Inuktitut

Innuinaqtun

English

French

Target Audience

General

Pre-school

Children

Teen

Adult

Synopsis

Project Description

Status of Rights Ownership

Estimated # of days shooting in Nunavut

Key Personnel

	Name	Territory /Province	Citizenship
Executive Producer			
Executive Producer			
Producer			
Producer			
Producer			
Co-producer			
Associate Producer			
Line Producer			
Supervising Producer			
Director			
Writer			
Writer			
Animator			
Creative Lead			
Technical Lead			
Production Manager			

Design Supervisor

First Lead Performer

Second Lead Performer

Production Designer

Director of Photography

Picture Editor

Composer

Storyboard Supervisor

Other

Other

Other

Number of key creative personnel who are residents of Nunavut

Trainees

	Role	Name	Territory /Province	Citizenship
Trainee #1				
Trainee #2				
Trainee #3				
Trainee #4				

Number of trainees who will fill one of the key personnel roles *

0

1

2

3 or more

Funding

Nunavut producer's percentage of copywrite ownership *

Stream 2 - Equal or Minority Nunavut Ownership, Non Profit Corporation (17%)

Total Production Budget

Nunavut Spend *

Estimated total amount of eligible goods and services purchased and consumed in Nunavut

Eligible amount based on Spending Stream

(27% for Steam 1 or 17% for Stream 2)

Eligible Enhancement for Training

up to 3%

Total amount requested for Nunavut Spend

Eligible Enhancement for Inuktut Language Incentive

(10% for Production up to \$40,000 or 5% for Versioning up to \$20,000)

Total amount requested from Nunavut Film

Upload the following documents

Nunavut Film reserves the right to request additional information if necessary to complete its assessment.

I hereby grant Nunavut Film authority to discuss this application with legal counsel, financiers, CAVCO, and any other person or entity connected with this production. I hereby confirm that the information contained in this application and the attached supporting documentation are true and complete to the best of my knowledge and belief.

Applicant Name

Date

Month Day Year

Market Endowment Program Guidelines

What is the Market Endowment Program?

This program has been founded to encourage and support the establishment of relationships and the marketing of film, television and digital media projects to buyers, commissioning editors and cofinancing/co-production partners in Canada and abroad.

The Market Endowment Program is an initiative that awards an individual producer financial assistance up to \$5,000 to cover their costs to attend international markets, co-production conferences or forums. Assistance under this program is also available to producers or directors whose project has been nominated for an award or selected for screening at a major festival.

Applicant Eligibility

The applicant must meet the following minimum criteria:

- be a resident of Nunavut
- have at least one producer-related credits on a film, television or digital media project with a running time of not less than 30 minutes. Certain exceptions may apply, for example animation and multiple short films
- have at least one film, television or digital media project in development, production or distribution

Eligible Market Events

Apply to Nunavut Film for Market Endowment well in advance. In some cases, the producer may only attend an event if they have been selected by the event organizers in advance.

Eligible Costs

The following costs will be eligible for consideration:

- registration fees
- economy rate return airfare (including insurance)
- accommodations for up to five nights
- ground transportation
- per diem as outlined in Nunavut Film's per diem rate sheet (for up to six days including travel)
- promotion and packaging materials

Any complimentary registration passes or other benefits provided to an applicant who has been selected to attend a Market Event, should not be included in the applicant's proposed Budget.

Nunavut Film Contribution

Nunavut Film will provide up to \$5,000 towards the total final approved 'Eligible Costs' to attend a Market Event. Applicants may apply for an advance equal to 75% of the approved contribution under the fund. Recipients of funds under this program will be required to submit a final report within forty-five days of return from the Market Event (or by April 15th of the subsequent fiscal year for Market attendance in the last month of the current fiscal year). This report must include a written description of the benefits and outcomes resulting from attendance at the Market Event, an expense report, and copies of all receipts for all costs.

Successful applicants who fail to report within the time frame as indicated above without just cause or without written extension granted by Nunavut Film will be considered as not in good standing and will be ineligible to reapply to the fund for a period of four months from the time that all reporting is complete.

Market Endowment Program Application Form

Applicant Type *

- Individual (Nunavut Resident)
- Nunavut Production Company

Are you in good standing with Nunavut Film? *

- Yes
- No

Do you have at least 30 minutes of on-screen credit? *

Yes

No

Are you in good standing with the relevant Corporate Registry? *

Yes

No

Are you incorporated? *

Yes

No

Applicant

Name

First Name

Last Name

Company

Email

Phone Number

Mailing Address

Community / City

Territory / Province

Postal Code

Website

(if applicable)

Incorporation #

Promoting Projects

Names of Projects**Types of Productions****Brief Synopsis****Development History and Status****Key Creative Personnel Attached**

Target Audience

Market Event

Name of Event

Location

Date of Travel (To)

Day Month Year

Date of Travel (From)

Day Month Year

Have you ever attended this event?

Yes

No

If so, when

Estimated Eligible Costs To Attend

Registration Fee

Airfare

Economy Rate Only

Accommodation

5-night max.

Per diem as per Nunavut Film per diem chart

Ground Transportation

Promotion and Packaging Materials

Total Estimated Eligible Costs

Proposed Sources of Financing

Amount requested from Nunavut Film

Applicant

Other

Amount

Amount

Other

Total Financing

must equal total costs, above

Upload the following documents

Inuktitut Versioning Fund for Existing Programs Guidelines

What is the 'Inuktitut Versioning Fund for Existing Programs'?

The 'Inuktitut Versioning Fund For Existing Programs' is an initiative to provide support for the versioning of existing programming of relevance to Nunavut into Inuktitut, either Inuktitut or Inuinnaqtun.

Purpose

The purpose of this program is to increase the amount of relevant film, television and digital media that is available to the residents of Nunavut in Inuktitut through broadcast, consumer sales, educational institutions or on-line.

Applicant Eligibility

To be eligible to apply for assistance under this program the applicant must:

- be a Nunavut company incorporated pursuant to the laws of the Territory of Nunavut or Canada which is owned by a majority (51% or more) by Nunavut residents;
- be a Nunavut company with a head office in Nunavut;
- hold distribution rights for Inuktitut version of the program to be versioned for the Territory of Nunavut;
- have a guarantee of the distribution and/or broadcast of the program within the Territory of Nunavut.

Nunavut Film Contribution

An approved recipient will receive a grant of 33% of the cost of versioning up to a maximum grant of \$10,000 per project payable as follows:

- 50% upon approval and execution of a Contribution Agreement;
- 50% upon receipt of a signed final cost report and a copy of the program

Application Process

Applications will be accepted on a first come first serve basis. There are no application deadlines.

The applicant will be required to provide Nunavut Film with a completed and signed application form together with the 'Supporting Documentation' required. Only completed applications will be considered.

Applicants must supply as part of their applications the following:

- a completed and signed application form
- a detailed budget and financing plan
- a copy of the distribution contract or license agreement granting distribution rights to the applicant to the Inuktitut version of the program within Nunavut
- a copy of the program to be versioned. In the case of a series only one episode is necessary.
- a copy of the Applicant's Certificate of Incorporation;
- a completed and signed Certificate of Officer (Schedule A).

Application Assessment

Applicants will be notified of Nunavut Film's decision via email. Recipients will be forwarded a contribution agreement for review and execution in a timely fashion.

An applicant cannot be guaranteed success even if its application substantially meets the eligibility and assessment criteria. The decision making process is fair, explicit and without conflict of interest. Nunavut Film reserves the right to commit less than the amount requested or to reject application.

The unsuccessful applicant may appeal the decision of Nunavut Film, in writing, no later than 30 days following the date that the applicant receives notification of the decision.

Other conditions may apply and, if applicable, will be outlined in the contribution agreement with Nunavut Film.

Any funds not fully spent at the end of the agreement's term will be deemed a surplus repayable to the Government of Nunavut.

Nunavut Film and/or the Government of Nunavut may, upon request in writing, inspect and audit the records of the recipient of funding under the Inuit Language Versioning Fund.

Inuktitut Versioning Fund for Existing Programs Application Form

Applicant Type *

Individual (Nunavut Resident)

Are you in good standing with Nunavut Film? *

Yes

No

Are you in good standing with the relevant Corporate Registry? *

Yes

No

Are you incorporated? *

Yes

No

Applicant

Name

First Name

Last Name

Company

Email

Phone Number

Mailing Address

Community / City

Territory / Province

Postal Code

Website

(if applicable)

Incorporation #

Project Details

Project Title

Previous title, if any

Production Category

Feature Film for theatrical release in a commercial cinema, please specify:

- Dramatic fiction
- Documentary
- Docudrama
- Mocumentary
- Animation

Television, please specify:

- TV series
- TV mini-series
- TV pilot
- TV movie
- One-Off Documentary

Digital Media, please specify:

- Edutainment
- Entertainment

Target Audience

General
Pre-school
Children
Teen
Adult

For Digital Media projects, specify primary platform

Convergent interactive project
Console or handheld console
Mobile Device
Personal Computer

Original language of Production**Inuit Language or Languages to be versioned into****Brief Synopsis of Project**

Funding

Estimated cost of Versioning

You will be required to upload a detailed budget and financing plan

Total Amount Requested from Nunavut Film

33% of cost, up to \$10,000

Upload the following documents

Story Telling Fund Guidelines

What is the Story Telling Fund?

The Story Telling Fund is a creation fund that provides production companies and individual filmmakers the flexibility of a greater diversification of activities not currently served by NFDC's funding programs.

NFDC imagines the fund to help Nunavummiut develop their skills and express their artistic voice by supporting content creation across all platforms from concept to completion.

What activities are supported?

This fund encourages applications for self-distancing type activities including but not limited to:

- project development
- showreel
- scriptwriting
- editing
- research
- animation
- podcasts
- vlogging
- micro-films (under 5 minutes)
- music videos
- archive editing
- online marketing and promotion materials.

Hardware/software upgrades or corporate website development and/or maintenance are not eligible costs

How much funding is available?

A project may apply for a grant of up to:

- Story Telling Fund (STF): maximum \$7,500
- Inuktit Language Incentive: maximum \$1,500
- Internet Uploading/Downloading: \$250 per project.

The review process involves a creative evaluation on a first come first served basis until the allocated budget has expired. Nunavut Film has the right to ask for further information from the applicant during the evaluation process.

Please Note: This fund is applicable to projects that do not qualify for Nunavut Film's existing funding programs.

Applicant Eligibility

We encourage emerging filmmakers to use their submission to the Story Telling Fund as an opportunity to reach out to experienced producers for mentorship. Assistance in preparing submissions, offering guidance during the creative process and assisting in the preparation of final accounting of costs incurred holds value for both the applicant and the producer.

In addition, we encourage production companies to be open to assisting new and emerging talent as they learn the methods and procedures of applying for grant funding.

To be eligible to apply for the Story Telling Fund, the production company must:

- be a production company incorporated pursuant to the laws of the Territory of Nunavut or Canada whose primary activity is developing and producing film, television and/or digital media content
- be in good standing with the relevant Corporate Registry
- be in good standing with Nunavut Film.

an individual must:

- be a resident of Nunavut
- have a demonstrated commitment to contribute professionally to the industry
- be in good standing with Nunavut Film

Nunavut Film Contribution

Nunavut Film contribution will be paid in three sections, as follows:

- 75% upon execution of a Contribution Agreement;
- 25% upon completion and delivery and final accounting costs of the eligible submission to Nunavut Film;

Evaluation

Evaluation of a project submission will be made by an Independent Review Committee. The Committee holds the right to request further information from the applicant

Story Telling Fund
Application Form

Applicant Type *

- Individual (Nunavut Resident)
- Nunavut Production Company
- Nunavut Organization

Are you in good standing with Nunavut Film? *

- Yes
- No

Are you in good standing with the relevant Corporate Registry? *

- Yes
- No

Are you incorporated? *

- Yes
- No

Applicant

Name *

First Name Last Name

Company *

Email *

Phone Number *

Mailing Address *

Community / City *

Territory / Province *

Postal Code *

Website

(if applicable)

Incorporation # *

Are you including a Co-applicant in this application? *

Yes

No

Co-Applicant

Name *

First Name

Last Name

Company *

Email *

Phone Number *

Mailing Address *

Community / City *

Territory / Province *

Postal Code *

Website

(if applicable)

Project Details

Project Title *

Estimated Start Date

Day Month Year

Estimated Completion Date

Day Month Year

Production Category

Feature Film

TV Series

Other TV

Other Audio-Visual
Content

Genre

Documentary
Live-Action
Animation
VFX

Primary Language

Inuktitut
Innuinaqtun
English
French

Additional Languages

Inuktitut
Innuinaqtun
English
French

Target Audience

General
Pre-school
Children
Teen
Adult

Development Phase

Treatment
First Draft
Rewrite
Final Draft
Demo Tape
Bible
Episodic script(s)

Synopsis

Project Description

Status of Rights Ownership

Key Personnel

	Role	Name	Territory /Province	Citizenship
Applicant				
Collaborator				
Collaborator				

Funding

Story Telling Fund *

Maximum \$7500

Inuktut Incentive Fund

Maximum \$1500

Internet Upload/Download Costs

5% of Story Telling Fund grant, up to a maximum of \$250 per project.

Total amount requested from Nunavut Film

Proposed Development Budget

Development Costs

Research

Script

Storyboard

Other

Production Costs

Daily / Weekly Fee

Resource Hire

Equipment

Other

Post-Production Costs

Daily / Weekly Fee

Resource Hire

Equipment

Other

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