



ENTRY-LEVEL EXPERIENCE FUND

1. WHAT IS THE 'ENTRY-LEVEL EXPERIENCE FUND'

The 'Entry-Level Experience Fund' is an initiative by Nunavut Film to provide opportunities for Nunavummiut who are interested in exploring the potential for employment in the film, television and digital media industry.

We anticipate this will take place in the form of specifically designed 'film camps', coordinated lecture series, film festivals, etc. Community groups or individuals wishing to access this fund will have to demonstrate the ability to plan and implement an entry-level experience aimed at introducing Nunavummiut to the career possibilities inherent in a thriving film, television and digital media industry.

2. PURPOSE

Nunavut Film developed this program to build a continuum of learning and opportunity. Entry-level individuals will have the opportunity to explore, engage and educate themselves on the various career opportunities available.

3. DEFINITIONS

A few select terms have been defined for the purpose of these guidelines: 'entry-level' and 'resident of Nunavut'. Applicants should refer to the definitions in Appendix A.

4. APPLICANT ELIGIBILITY

4.1 The Applicant

To be eligible to apply for assistance under the Entry-Level Experience Fund, the applicant must:

- be a resident of Nunavut;
- graduated from school or demonstrate equivalent experience;
- be at least 18 years of age; or be a Nunavut based community group/organization and
- demonstrate the ability to plan and implement a successful entry-level experience.

5. NUNAVUT FILM CONTRIBUTION

A recipient will receive:

- up to \$5000 to complete their project.

6. APPLICATION PROCESS

Applications will be accepted on a first come first serve basis and until further notice while the resources available for this program last.

- Only fully completed applications will be considered.

7. APPLICATION ASSESSMENT

- All applications will be assessed for eligibility and completeness. Incomplete applications will be rejected.
- Complete applications will be reviewed by a selection committee consisting of four individuals: the CEO of Nunavut Film, together with qualified independent film, television, and digital professionals and one qualified resident of Nunavut, operating at arm's length.
- Because Nunavut Film is a territorial-wide organization, regional representation will be considered in the selection process.

Applicants will be notified of Nunavut Film's decision via email. Recipients will be forwarded a Contribution Agreement for review and execution in a timely fashion.

An applicant cannot be guaranteed success even if its application substantially meets the eligibility and assessment criteria. The decision making process is fair, explicit and without conflict of interest. Nunavut Film reserves the right to commit less than the amount requested or to reject application.

The unsuccessful applicant may appeal the decision of Nunavut Film, in writing, no later than 30 days following the date that the applicant receives notification of the decision (for more information see the Film, Television and Digital Media Development Contribution Policy posted on the website: www.nunavutfilm.ca).

All information submitted to Nunavut Film will be strictly confidential.

8. PAYMENT OF FUNDS

Applicants selected to receive financing under this program will receive confirmation of the award by email. The successful applicant will then enter into a Contribution Agreement with Nunavut Film who will advance the funding, by way of grant, pursuant to the drawdown conditions outlined in this Agreement including:

- an Initial Advance (75%) paid upon execution of a Contribution Agreement with Nunavut Film and receipt of satisfactory evidence that the applicant has met any outstanding drawdown conditions; and
- a Final Advance (25%, or less in the event that the total development commitment is not fully spent) paid upon receipt and acceptance of the following:
 - detailed report on all activities, number of participants and their evaluation of the event
 - final accounting of costs and the corresponding financing structure
 - copies of work completed (if applicable).

Other conditions may apply and, if applicable, will be outlined in the Contribution Agreement with Nunavut Film.

9. NUNAVUT FILM RIGHTS

Nunavut Film will retain the right to exhibit (non-commercially) completed productions for promotion and will use best efforts to notify producer of any such screening prior to its occurrence.

Nunavut Film will have the right to screen completed productions at a showcase event if so chosen. Nunavut Film will also use productions' publicity materials to promote the Entry-Level program.

Any funds not fully spent at the end of the Agreement's term will be deemed a surplus repayable to the Government of Nunavut.

Questions? Please visit the website at www.nunavutfilm.ca, or contact:

Derek Mazur, CEO, derek@nunavutfilm.ca or
Julia Burns, Projects Director, julia@nunavutfilm.ca

