



Program Guidelines

INDUSTRY DEVELOPMENT AND TRAINING FUND

1. WHAT IS THE INDUSTRY DEVELOPMENT AND TRAINING FUND?

The Industry Development and Training Fund provides opportunities for those in the film, television and digital media production industry to obtain training at a professional level. It is open to industry associations, production companies, or individuals seeking to improve the professional development and training of their members, employees, or in the case of an individual, themselves.

2. APPLICANT ELIGIBILITY

To be eligible, the applicant must meet the following applicable conditions:

Non-profit Industry Association	Production Company	Non-profit Prod. Company	Individual
Incorporated in Nunavut	Incorporated in Nunavut or Canada	Head office in Nunavut	Resident of Nunavut
Majority of Nunavut Residents as voting members	Head office in Nunavut	Majority of its voting members resident in Nunavut	Demonstrated a minimum two-year commitment to the industry
	Majority owned by residents of Nunavut		No less than two production credits on industry production

3. PROJECT ELIGIBILITY

Eligible projects under this Fund include (but are not limited to) the following:

- Script development
- Acting
- Directing
- Editing
- Animation
- Cinematography
- Sound
- Producing/Production Management
- Post-production
- Management and administration (including accounting)

- Technical Training
(electrical/lighting/props/set
decoration/data wrangling etc.)

3.1 Non-profit Industry Association or Organization/Production Company/Non-profit Production Company as Applicant

The following criteria applies to projects submitted by Non-profit Industry Association or Organization/Production Company/Non-Profit Production:

- each initiative must have a minimum enrollment of six (6) participants;
- each initiative must involve a minimum of 35 hours of programming;
- Workshop trainers/mentors must have a strong resume in the field for which they are providing training and/or mentorship and be recognized in the industry, either nationally or internationally, as an expert in the field.

3.2 Individuals as Applicant

- Attend a workshop or course
- Propose a self-directed training plan that involves the applicant receiving training as an apprentice
- Workshop trainers/mentors must have a strong resume in the field for which they are providing training and/or mentorship and be recognized in the industry, either nationally or internationally, as an expert in the field.

4. COST ELIGIBILITY

Nunavut Film Development Corporation reserves the right to amalgamate different but related proposals to obtain increased benefit at a lower cost.

Eligible costs include:

- airfares, fees, per diem and accommodation for trainer/mentor
- airfares, fees, per diem and accommodation for trainees
- Rental of third party equipment for workshops/initiatives
- Rental of third party space to deliver workshops/initiatives
- Development and preparation of training materials
- administration, management, and co-ordination fees to a maximum of 15% of the budget
- honourariums or payments to participants are not eligible costs for production company applications/honourariums for participants up to a maximum of \$500 are eligible costs for industry association applicants
- **Individual:** Workshop attendance/participation fees
- **Individual:** Mentorship honorariums
- **Individual:** Purchase/rental of course materials
- Attendance at markets or festivals in not eligible under this program

5. NUNAVUT FILM CONTRIBUTION

The applicant is eligible for the following applicable funding limits:

Non-profit Industry Association or Organization	Production Company	Non-profit Production Company	Individual
10,000\$ or 65% of cost, whichever is less	10,000\$ or 50% of cost, whichever is less	10,000\$ or 50% of cost, whichever is less	5,000 or 75% of cost, whichever is less

Funding will be dispersed in the following manner:

- an initial advance of 75% will be paid upon execution of a Contribution Agreement
- a final advance of 25% will be paid upon receipt and acceptance of the following:
 - written report on all activities, number of participants and their evaluation of the event
 - final accounting of costs and the corresponding financing structure
 - Economic Impact Report