



nunavut film development corporation
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Application Form

NUNAVUT SPEND INCENTIVE PROGRAM

Applications will be accepted on a first-come, first-served basis.

The applicant should review the current Nunavut Spend Incentive Program guidelines carefully before completing this application. These guidelines may be downloaded from www.nunavutfilm.ca.

TITLE OF PROJECT:

PREVIOUS TITLE (IF ANY):

APPLICANT

Individual Producer:
Production Company:
Affiliate (if applicable):
Head Office Address:
Email:
Website:
Office Phone:
Fax:
Mobile:
Is this production company incorporated in the Territory of Nunavut? Yes No
Is this production company incorporated in Canada? Yes No
Incorporation #
GST / HST #

CATEGORY

Feature Film for theatrical release in a commercial cinema, please specify: Dramatic fiction Documentary Docudrama Documentary Animation Other, please specify:
Television, please specify: TV series TV mini-series TV pilot TV movie One-Off Documentary
Digital Media, please specify: Edutainment Entertainment Game

Target Audience:	Language:	For Digital Media projects, specify primary platform:
Pre-school Children Teen Adult General	Inuktitut Inuinnaqtun English French	convergent interactive project console or handheld console mobile device PC Other, specify:

Estimated Number of Days Shooting in Nunavut	_____ days
Number of Key Creative Personnel who are Residents of Nunavut	
Nunavut Producer's Percentage of Copyright Ownership ___ Stream I (27%) _____ Stream II (17%)	%
Total Production Budget	\$

Estimated Total Amount of Eligible Goods and Services Purchased and Consumed in Nunavut (Nunavut Spend)	\$
Nunavut Spend X Percentage Based on Spending Stream (27% or 17%)	\$
Nunavut Spend X Eligible Enhancement for Training (0% , 1% or 3%)	\$
Amount Requested for Nunavut Spend	\$
Nunavut Spend x Eligible Enhancement for Inuktitut Language (Production 10% up to \$40,000 or Versioning 5% up to \$20,000)	\$
Total Amount Requested from Nunavut Film	\$

KEY PERSONNEL

ROLE	NAME	RESIDENT TERRITORY / PROVINCE	CITIZENSHIP	GENDER*
Executive Producer				
Executive Producer				
Producer				
Producer				
Producer				
Co-Producer				
Associate Producer				
Line Producer				
Supervising Producer				
Director				
Writer				
Writer				
Animator				
Creative Lead				
Technical Lead				
Production Mgr				
Design Supervisor				
First Lead Performer				
Second Lead Performer				
Production Designer				
Director of Photography				
Picture Editor				
Composer				
Storyboard Supervisor				
Other, specify:				
Other, specify:				
Other, specify:				

*for statistical purposes only.

TRAINEES

ROLE	NAME	TERRITORY / PROVINCE	CITIZENSHIP	GENDER*
		Nunavut	CND	
		Nunavut	CND	
		Nunavut	CND	
		Nunavut	CND	

*for statistical purposes only.

PLEASE ATTACH THE FOLLOWING SUPPORT INFORMATION;

- 1) application form, completed and signed;
- 2) a brief narrative history of the development of this project to date;
- 3) one copy of all creative content developed to date (screenplay, teleplay, series bible, episodic scripts, documentary treatment, digital media proposal/design plan/prototype etc.)
- 4) copies of all chain of title documentation including:
 Transfer of Rights Agreement or Option Agreement;
 Life Story Rights Agreement;
 Writer’s Agreement(s);
 (if applicable) Co-production Deal Memo/Agreement; and
 for convergent digital media projects only, license or agreement with tv broadcaster and/or production company owning the associated film or television product.
- 5) detailed resumes for all Key Personnel and Trainees referred to in this application (including credits), with respect to Trainees and Applications for the Eligible Enhancement for Training, a detailed training plan outlining how training will be conducted and including expected outcomes from the Training Program is to be included with the application;
- 6) brief one paragraph bios for each ‘Key Personnel’ listed in this application;
- 7) detailed dated and signed production budget, including a summary top-sheet
- 8) detailed breakdown of total estimated cost of goods and services to be purchased and consumed in Nunavut (applicants should use the “Eligible Costs Worksheet” prepared by Nunavut Film which is available for download on the website: www.nunavutfilm.ca)
- 9) Production Schedule

- 10) Proposed financing structure indicating Financing Source, Amount (including percentage of budget, type of financing [ie. Equity, Non-equity, Non-Recoupable Advance, Loan, Deferral, Donated Services, etc) and indicating which funds are pending or confirmed at the time of application.
- 11) Corporate profile for both the Applicant and, if applicable, the Co-Applicant (including brief corporate history and list of past productions);
- 12) copy of the Applicant's Certificate of Incorporation
- 13) completed and signed Certificate(s) of Officer (Schedule A attached) for each of the Applicant, Co-Applicant and any Affiliate(s) associated with the Applicant or Co-Applicant; (see Schedule A attached)
- 14) copy of the Co-Applicant's Certificate of Incorporation
- 15) copies or examples of previous work by the Applicant and the individual producer(s) named in this application
- 16) copies or examples of previous work by the director
- 17) if applicable, copies of all commitment letters and/or agreements with any other financial participants currently agreeing to contribute financing to this production (including distributors and/ or broadcasters)
- 18) with respect to Stream II applications with eligible productions with budgets exceeding \$500,000 only: written evidence that it has entered into an agreement with a licensed Canadian broadcaster or bona fide distributor.

Nunavut Film reserves the right to request additional information if necessary to complete its assessment.

I hereby grant Nunavut Film authority to discuss this application with legal counsel, financiers, CAVCO, and any other person or entity connected with this production. I hereby confirm that the information contained in this application and the attached supporting documentation are true and complete to the best of my knowledge and belief

Signature of Applicant _____

Print Name _____

Date _____



SCHEDULE A

CERTIFICATE OF OFFICER

(the “company”)

I, the undersigned, am a duly appointed Officer of the Nunavut company referred to above and hereby certify that:

- 1) the company is incorporated or registered pursuant to the law of the Territory of Nunavut or Canada;
- 2) the company is in good standing with respect to the filing of its annual reports;
- 3) the company has its head office and principal place of business permanently established in Nunavut;
- 4) the following are the Officers of the company:

NAME	TITLE
	President
	Secretary

- 5) the following are the Directors of the company and each individual’s place of residence:

NAME	RESIDENCE ADDRESS

6) the following are the Shareholders of the company, each individual's place of residence and the number and class of the allotted share(s):

NAME	RESIDENCE ADDRESS	NUMBER AND CLASS OF SHARE(S)

7) as of this date the company is not insolvent or bankrupt, no receiver has been appointed and there are no suits, judgements or proceedings outstanding or pending against the company.

DATED this _____ day of _____, 20 ____

Signature of Officer

Print Name

Date